

**Minutes  
Hurst City Council  
Work Session  
Tuesday, October 11, 2022**

On the 11<sup>th</sup> day of October 2022, at 5:46 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
Cindy Shepard	)	Mayor Pro Tem
John Miller	)	Councilmembers
Jon McKenzie	)	
Cathy Brotherton	)	
Gary N. Waldron	)	
David Booe	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	City Attorney
Clayton Fulton	)	Assistant City Manager
Malaika Marion Farmer	)	Assistant City Manager
Rita Frick	)	City Secretary
Steve Bowden	)	Executive Director of Economic Development
Michelle Lazo	)	Executive Director of Planning
Kyle Gordon	)	Executive Director of Community Services

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

**I. Call to Order** – The meeting was called to order at 5:46 p.m.

**II. Informational Items**

- **Update and discussion of upcoming Calendar Items** – City Manager Clay Caruthers reviewed several upcoming calendar items and noted a fiber cabinet switchover will occur the evening of October 23 resulting in loss of internet for City services excluding 911 emergency services.

Work Session Items were discussed in the following order VII, VIII, V, X and the remaining items were not discussed.

**III. Discussion of Agenda Item(s) 3**

Consider authorizing the city manager to enter into an annual Agreement with Ballard Tree Service for citywide tree and shrub maintenance with the option to renew for four additional twelve-month periods

**IV. Discussion of Agenda Item(s) 4**

Consider authorizing the city manager to enter into an annual Agreement with YTL, Inc. for citywide landscape chemical services with the option to renew for four additional twelve-month periods

**V. Discussion of Agenda Item(s) 5**

Conduct a public hearing and consider Ordinance 2522, first reading, Z-2022-00003 Scooter's Coffee a zoning change from GB to GB-PD with a site plan for Lot B, Block 1 Norwood North Addition, being 5.38 acres located at 700 Grapevine Highway

Executive Director of Planning and Community Development Michelle Lazo briefed the Council on the proposed case noting the site is in Mayfair Village near Bacon's, and the applicant is requesting 664 square feet for a Scooter's Coffee walk-up and drive-thru only business. She stated there will be no change to the ingress and egress and reviewed the queuing for drive-thru as proposed and if Highway 26 is expanded in the future. Also reviewed was landscaping, elevations and signage noting the Planning and Zoning Commission recommended approval with the stipulation the sign be lowered to six (6) feet in height.

**VI. Discussion of Agenda Item(s) 6**

Consider P-2022-00007 Stowe Addition a replat of Lot 2A to Lot 21R and 22R, Block 2 Walker Oaks Addition to Lot 22R-1 Stowe Addition, being 1.91 acres located at 329 and 333 Melbourne Road

**VII. Discussion of Agenda Item(s) 7**

Consider Ordinance 2523, first reading, amending the City of Hurst Code of Ordinances Chapter 24 "Traffic" by amending and replacing Section 24-116 regarding street parking of commercial vehicles and by adding 24-131 regarding penalty

City Manager Caruthers briefed Council on the proposed ordinance that addresses trucks parking at the conference center and impacting event parking. He stated the existing ordinance prohibits parking overnight, but the proposed ordinance will enhance regulations to prevent problematic parking.

**VIII. Discussion of Agenda Item(s) 8**

Consider Resolution 1823 denying Oncor Electric Delivery Company LLC's Application to Increase System-Wide Transmission and Distribution Rates

City Manager Caruthers stated this is the typical process to deny the 11% rate increase request submitted by Oncor Electric and receive a more reasonable rate.

**IX. Discussion of Agenda Item(s) 9**

Consider authorizing the purchase of information technology hardware, software and services

**X. Discussion of Agenda Item(s) 10**

Consider authorizing the city manager to enter into an amended Management Services Agreement with the Humane Society of North Texas

City Manager Clay Caruthers briefed Council on the proposed amended Management Services Agreement with the Humane Society of North Texas noting the existing agreement has provided for a successful partnership leading to increased volunteerism and adoptions.

He stated staff performed an initial analysis of the original agreement and agreed to \$5,000 per month and a future contract evaluation. He stated the Humane Society did staff heavier than originally anticipated and considering the current wage inflation pressures, staff believes \$10,000 per month is well justified.

**XI. ADJOURNMENT** – Mayor Wilson adjourned the work session at 6:10 p.m.

**APPROVED** this the 25<sup>th</sup> day of October 2022.

**ATTEST:**

  
Rita Frick, City Secretary

**APPROVED:**

  
Henry Wilson, Mayor